

PROCUREMENT thresholds for Federal Funds (effective 2018-19)

The Uniform Grant Guidance (UGG) added a new procurement method called “Micro-purchase” and increased the Small Purchase Procedures threshold from \$150,000 to \$250,000, effective June 20, 2018. Under UGG, non-Federal entities must comply with the more restrictive of Federal, state, and entity-level requirements. The following table outlines the procurement methods to be used for the acquisition of goods and services when using Federal funds.

Note: Federal and state acquisition thresholds are adjusted annually.

Procurement Method §200.320	Goods/Supplies	Services	Requirements
Micro-purchase (No quotes required)	Less than \$10,000 Note: Must use more restrictive \$0 Federal threshold instead of no state requirements under \$10,700	Less than \$10,000 Note: Must use more restrictive \$0 Federal threshold instead of state exemption for services	<ul style="list-style-type: none"> • consider price to be reasonable • distribute equitably among suppliers to the extent practical
Small Purchase Procedures (Relatively simple and informal)	\$10,000 - \$21,700 Note: Must use more restrictive \$10,000 Federal threshold instead of \$21,700 state threshold	\$10,000 - \$249,999 Note: Must use more restrictive \$10,000 Federal threshold instead of state exemption for services	<ul style="list-style-type: none"> • obtain/document price or rate quotations from a reasonable number of qualified sources (at least three per 24 PS 8.807.1) • written or documented quotes
Sealed Bids (Formal advertising)	\$21,700 or more Note: Must use more restrictive \$21,700 state threshold instead of \$250,000 Federal threshold	N/A	<ul style="list-style-type: none"> • bids are publicly solicited • firm fixed price contract awarded to the responsible bidder lowest in price • cost or price analysis for purchases in excess of the Simplified Acquisition Threshold (\$250,000)
Competitive Proposals (Formal RFPs)	N/A	\$250,000 or more Note: Must use more restrictive \$250,000 Federal threshold instead of state exemption for services	<ul style="list-style-type: none"> • conducted with more than one source submitting an offer • price is not used as a sole selection factor • fixed price or cost-reimbursement type contract is awarded • cost or price analysis for purchases in excess of the Simplified Acquisition Threshold (\$250,000)
Non-competitive proposals	Appropriate only when these circumstances apply: <ul style="list-style-type: none"> • Available only from a single source (sole source) • Public emergency • Expressly authorized by awarding or pass-through agency in response to written request from district • After soliciting a number of sources, competition is deemed inadequate 		<ul style="list-style-type: none"> • solicitation from only one source • used only when qualifying circumstances apply • fixed price or cost-reimbursement type contract is awarded