

MINUTES
CARBON LEHIGH INTERMEDIATE UNIT
BOARD OF DIRECTORS

**CARBON LEHIGH INTERMEDIATE UNIT #21
4210 INDEPENDENCE DRIVE
SCHNECKSVILLE, PA**

MONDAY, JULY 17, 2023

6:30 P.M. - REGULAR MEETING – BOARD ROOM

Meeting No. 633

CALL TO ORDER

President George Williams called the six hundredth and thirty third meeting of the Carbon Lehigh Intermediate Unit Board of Directors to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance followed the Call to Order.

ATTENDANCE

Board Members in Attendance: Duane Deitrich, Dr. William Whitney, Richard Flacco, Jeremy Glaush, Gale Husack, Jennifer Senavaitis, Sherry Haas, Anthony DeMarco, Lisa Roth, and George Williams. Board Members Absent: Laura McKelvey, Emily Gehman, and Kenneth Jacoby. Staff: Dr. Elaine E. Eib, Gretchen Boyer, Jeanne Coy, George Husack, Eric Lech, Sean LeDonne, Randy Parry, David Russell, Dr. Mark Scott, Kim Talipan; Mark Crenshaw, IT Support; Karen Markham, candidate for Supervisor of Payroll Services; Jocelyn McCollum, candidate for Human Resources Manager, and Tanya Swavely, candidate for Staff Development Facilitator. Also in attendance: John Audi, Esq., Solicitor.

AUDIENCE INPUT ON AGENDA

There was no audience input on the agenda.

APPOINTMENT OF CLIU BOARD MEMBER

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors hereby appoints Andrene Brown-Nowell, Allentown School District, to serve on the Carbon Lehigh Intermediate Unit Board of Directors, effective July 17, 2023, until the CLIU Board Annual Election in the spring of 2024.

Moved: Jeremy Glaush; Seconded: Gale Husack; Vote: Yes - 10; No - 0; Abstentions - 0; Absent - 3.

The Board welcomed Mrs. Brown-Nowell. All votes from this point forward will reflect those of Mrs. Brown-Nowell.

APPROVAL OF THE JUNE 19, 2023 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the June 19, 2023 meeting amending the following:

PERSONNEL MATTERS

Resignations

Karen Markham, Payroll Coordinator, effective **July 17, 2023** [not July 9, 2023 as previously approved].

Full-Time Employment – Rescind the full-time employment of Karen Markham, Compensation and Benefits Specialist, CLIU Central Office, at an annual salary of \$63,000, prorated for the 242-day work year, effective July 10, 2023 (Replacement for Sabrina Senick, Resigned; Human Resources Budget).

APPROVAL OF THE JUNE 19, 2023 CLIU BOARD OF DIRECTORS MEETING MINUTES
(continued)

Moved: Jeremy Glaush; Seconded: Duane Deitrich; Vote: Yes - 11; No - 0;
Abstentions - 0; Absent - 3.

BOARD PRESIDENT'S REPORT

President Williams thanked the Carbon Lehigh Special Needs Childrens Foundation for the tremendous job running the 30th annual CLSNCF golf tournament. Dr. Eib noted there were over 90 golfers at this years tournament and made a profit of \$9,500 including sponsors, raffles, and other games of chance. She shared that LLASie greeted golfers as they arrived for this years event.

Dr. Eib then noted to the Board that next years CLSNCF Golf Tournament will be Tuesday, June 18, 2024.

FISCAL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following fiscal matters as presented:

Treasurer's Report

Treasurer's Report for the month ended June 30, 2023 as presented.

Bills to be Ratified

Ratification of bills as follows:

June 12, 2023 through June 30, 2023 in the amount of \$5,270,305.92.

July 1, 2023 through July 9, 2023 in the amount of \$532,712.40.

Bills to be Approved

Payment of bills for July 17, 2023 as listed: Bills for Approval – 07/17/2023 - \$2,294,341.20.

Approval of East Side Youth Center Use Agreement

Approve the use agreement between the Carbon Lehigh Intermediate Unit #21 and the East Side Youth Center, 1140 East Clair Street, Allentown, PA for the purpose of providing facilities to physical education and recreational activities to students attending the Allentown Learning and Achievement School at the rate of \$40 per hour for school days from September 1, 2023 through June 30, 2024.

Approval of Lease Renewal

Approve a one (1) year lease renewal between 940 Cherokee LLC and the Carbon Lehigh Intermediate Unit #21 to lease 940 Cherokee Street #104 Bethlehem, PA 18015 commencing on September 1, 2023 and expiring August 31, 2024. (Special Programs and Services Budget – Work Based Learning).

Approval of Lease Agreement for Early Intervention

Approve an eleven (11) year lease agreement between Whitehall Coplay School District and the Carbon Lehigh Intermediate Unit #21, to lease approximately 20,000 square feet of space, located at 2940 MacArthur Road Whitehall, PA 18052, commencing on August 1, 2023 and terminating on July 1, 2034 (Early Intervention Budget).

Approval of Lease Agreement for Special Programs and Services

Approve a 1-year lease agreement between NGPNLP and the Carbon Lehigh Intermediate Unit #21, to lease approximately 6,000 square feet of space, located at 1633 Hanover Ave Allentown, PA 18109 commencing on September 1, 2023 and terminating on August 31, 2024 (Special Programs and Services Budget).

FISCAL MATTERS (continued)

Approval of Lease Extension for Special Programs and Services

Approve a one year lease extension between Jeff Greenberg and the Carbon Lehigh Intermediate Unit #21, to lease 22 parking spaces located at 1729-31 Hanover Ave, Allentown PA 18109, commencing on September 1, 2023 and terminating on August 31, 2024 (Special Programs and Services Budget).

Moved: Sherry Haas; Seconded: Jennifer Senavaitis; Vote: Yes - 11; No - 0; Abstentions - 0; Absent - 3.

PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

Resignations

Resignation of the following person(s):

Jason Baker, Teacher, Special Education and Summer Employment Pool Professional Staff, effective the close of business June 6, 2023.

Jonathan Borden, Teacher, Special Education and Summer Employment Pool Professional Staff, effective the close of business June 12, 2023.

Samantha Smalley, Professional Interpreter and Contracted Professional Interpreter, effective the close of business June 29, 2023.

Dani Butz, Mental Health Specialist and Contracted Mental Health Specialist, effective the close of business July 27, 2023.

Joann Conrad, Supervisor of Payroll Services, effective the close of business July 14, 2023.

Aaron Fritz, Emotional Support Interventionist, effective the close of business, July 30, 2023.

Lerin Hagenbuch, Teacher, Special Education, effective the close of business, August 14, 2023.

Ian Pychinka, Emotional Support Interventionist, effective the close of business, July 30, 2023.

Leanne Thomas, Autism Support Interventionist, effective the close of business, August 6, 2023.

Amie DiNardo, Teacher, Hearing Impaired, effective the close of business, July 31, 2023.

Sarah Rabenold, Special Education Facilitator and Contracted Special Education Facilitator, effective the close of business, August 14, 2023.

Retirement

Resignation, due to retirement, of the following person(s):

Jerry Voletto, Vehicle Driver/Vehicle Assistant, Substitute Utility Staff and Transportation Summer Employment, effective the close of business June 15, 2023. (14 Years of Service).

Full-Time Employment

Full-Time Employment of the following person(s):

Briana White, Instructional Assistant, Weisenberg Elementary School, at an annual salary of \$23,250, prorated for the 191-day work year, effective July 31, 2023 or the first day of assigned summer academy and upon receipt of final paperwork (Instructional Assistant Pool; Special Programs and Services Budget).

PERSONNEL MATTERS (continued)

Full-Time Employment (continued)

Jessica Fantasia, Speech Therapist, Itinerant, at an annual salary of \$54,778, Step 2, Column M, prorated for the 194-day work year, effective July 18, 2023 (Replacement for McKenzie Habel, Resigned; Early Intervention Budget; Non-Tenured).

Amanda Benko, Teacher, Special Education, Itinerant, at an annual salary of \$53,782, Step 1, Column M, prorated for the 194-day work year, effective July 31, 2023 or the first day of assigned summer academy (Replacement for Michele Schlicher; Resigned; Early Intervention Budget; Non-Tenured).

Aaron Fritz, Social Worker, Itinerant, at an annual salary of \$53,782, Step 1, Column M, prorated for the 194-day work year, effective July 31, 2023 or upon receipt of proper certification (New Position; Special Programs and Services Budget; Non-Tenured).

Tonya Swavely, Staff Development Facilitator, Central Office, at an annual salary of \$81,862, Step 17, Column M+24, prorated for the 194-day work year, effective September 5, 2023 or upon receipt of final paperwork and release from current employer (Replacement for Diahann Ouly, Retired; Curriculum and Instruction/Educational Technologies Budget; Tenured).

Lori Stein, CDL Driver, at an hourly rate of \$20.25, effective June 7, 2023 (Transportation Pool; Transportation Budget).

Amanda Capella, Teacher, Special Education, Southern Lehigh Middle School, at an annual salary of \$70,196, Step 11, Column M+30, prorated for the 194-day work year, effective July 31, 2023 or upon release from current employer (Replacement for Alyssa Weschler, Transferred; Special Programs and Services Budget; Tenured).

Sarah Rabenold, Special Education Supervisor, Central Office, at an annual salary of \$92,000, prorated for the 242-day work year, effective August 15, 2023 (Replacement for Maryalice Grogan, Retired; Special Programs and Services Budget).

Ian Pychinka, Teacher, Special Education, Lehigh Learning Achievement School, at an annual salary of \$69,508, Step 13, Column B, prorated for the 194-day work year, effective July 31, 2023 or upon receipt of proper certification (Replacement for Jason Baker, Resigned; Special Programs and Services Budget; Non-Tenured).

Lerin Hagenbuch, Educational Consultant, Central Office, at an annual salary of \$65,743, Step 10, Column M, prorated for the 194-day work year, effective August 15, 2023 (Replacement for Vince Knecht, Retired; Special Programs and Services Budget; Tenured).

Leanne Thomas, Teacher, Special Education, Peters Elementary School, at an annual salary of \$54,600, Step 1, Column M+12, prorated for the 194-day work year, effective August 7, 2023 or upon receipt of final paperwork (New Position; Special Programs and Services Budget; Non-Tenured).

Karen Markham, Supervisor of Payroll Services, Central Office, at an annual salary of \$70,000, prorated for the 242-day work year, effective July 18, 2023 (Replacement for Joann Conrad, Resigned; Human Resources Budget).

Jocelyn McCollum, Human Resources Manager, Central Office, at an annual salary of \$83,000, prorated for the 242-day work year, effective August 7, 2023 or upon receipt of final paperwork (Replacement for Thomas Howanitz, Resigned; Human Resources Budget).

PERSONNEL MATTERS (continued)

Full-Time Employment (continued)

Jamaiza Ortiz-Santiago, CDL Driver, at an hourly rate of \$20.25, effective June 29, 2023 (Transportation Pool; Transportation Budget).

Mary Herman, CDL Driver, at an hourly rate of \$20.25, effective May 31, 2023 (Transportation Pool; Transportation Budget).

Beverly Dengler, Vehicle Driver/Vehicle Assistant, Transportation Building, at an hourly rate of \$17.82/Vehicle Driver and \$15.65/Vehicle Assistant, effective August 15, 2023 (Transportation Pool; Transportation Budget).

Change of Date—Unpaid Leave

Change of Date for an Unpaid Leave for the following person(s):

#3381, Instructional Assistant, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning October 19, 2022 PM with a change of end date from June 30, 2023 to August 24, 2023 with a return to work date of August 25, 2023.

Contracted Services

Contract with the following person(s) for the 2023-2024 fiscal year, up to 29 hours per week:

Noris Subero-Contreras, Behavioral Consultant/Mobile Therapist, at the board approved rate, effective July 18, 2023.

Abigail Stachnik, Speech Therapist, at the hourly rate of \$50, effective July 1, 2023.

Melissa Volcskai, Technology Integration Specialist, at the appropriate hourly rate, effective August 21, 2023.

Substitutes

Approve the following substitutes for the 2023-2024 fiscal year, up to 29 hours per week:

Substitute Teachers and Substitute Instructional Assistant

Melani Paolini, upon receipt of final paperwork

Substitute Utility Staff

Jill Smith

Jamaiza Ortiz-Santiago

Shannon Siegfried

Carol Baer

Summer Employment Pool Professional Staff

Summer Employment Pool, Professional Personnel, on an as-needed basis, September 1, 2022 to August 31, 2023 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

Annmarie Tarapchak

Julie Continenza

Jan Llewellyn

Moved: Anthony DeMarco; Seconded: Sherry Haas; Vote: Yes - 11; No - 0; Abstentions - 0; Absent - 3.

Dr. Eib took a moment to recognize Karen Markham and Jocelyn McCollum on their new positions.

SECOND READING OF 2000 POLICIES: CLIU SUPERVISORS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors accepts and accomplishes the second reading of 2000 Policies: CLIU Supervisors, as presented, and adopts as policy.

Moved: Gale Husack; Seconded: Jennifer Senavaitis; Vote: Yes - 11; No - 0; Abstentions - 0; Absent - 3.

UNFINISHED BUSINESS

APPOINTMENT OF EXECUTIVE DIRECTOR FOR THE CARBON LEHIGH INTERMEDIATE UNIT #21 - CHANGE OF END DATE

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the appointment of Dr. Gregory S. Koons, Executive Director of the Carbon Lehigh Intermediate Unit #21, for a term of four years to begin on August 14, 2023 and to end on August 13, 2027 in accordance with the terms of the contract as previously approved. The change in end date is at the direction of the PA Department of Education.

Moved: Jeremy Glaush; Seconded: Lisa Roth; Vote: Yes - 11; No - 0; Abstentions - 0; Absent - 3.

NEW BUSINESS

There was no new business discussed during this meeting.

PUBLIC COMMENT

The public offered no comments at this meeting.

BOARD SHARING

President Williams noted that the PSBA Slate of candidates will be shared at the next Board meeting for voting in August.

President Williams noted the CLEA contract will be ending in 2024 and asked that anyone interested in being a part of the Negotiations Committee reach out to him directly.

CORRESPONDENCE TO THE BOARD/CLIU UPDATE

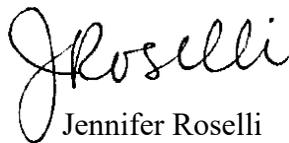
Dr. Eib shared a heartfelt thank you to the Board for her retirement celebration and for all the well wishes she has received. She also made it a point to thank Kim Talipan for making her send off as celebratory and grand as it has been. Dr. Eib said the CLIU's work is both important and noble and she is beyond honored and grateful to have been a part of that.

The Board reciprocated Dr. Eib's heartfelt sentiments. Sometimes through tears, the Board took turns expressing their deepest gratitude for her leadership; giving her kudos on a legacy she will leave behind in her retirement.

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourned at 6:54 p.m. Moved: Duane Deitrich; Seconded: Jeremy Glaush. President Williams declared the meeting adjourned.

Respectfully submitted,



Jennifer Roselli
Board Secretary

<p>NEXT BOARD MEETING MONDAY, AUGUST 21, 2023 6:30 P.M. Carbon Lehigh Intermediate Unit 4210 Independence Drive Schnecksville, PA 18078</p>
