



Helping Children Learn

TIMESHEET SCHEDULE 2020 - 2021

For additional schedules or timesheets: www.cliu.org. Click on Human Resources and then click on Payroll. On the left hand side of the page click on Timesheets and Procedures. On the bottom of the page click on the selection that you need.

Use 2020 - 2021 TIMESHEETS STARTING 7/01/2020

WEEK 1		WEEK 2		Timesheets DUE By NOON on this DATE to Make Payroll Cutoff		ACTUAL PAY DATE
START DATE SUNDAY	END DATE SATURDAY	START DATE SUNDAY	END DATE SATURDAY	Employee submits Timesheet to Supervisor	Supervisor submits to HR Payroll office	
06/28/20	07/04/20	07/05/20	07/11/20	07/14/20	07/16/20	07/24/20
07/12/20	07/18/20	07/19/20	07/25/20	07/28/20	07/30/20	08/07/20
07/26/20	08/01/20	08/02/20	08/08/20	08/11/20	08/13/20	08/21/20
08/09/20	08/15/20	08/16/20	08/22/20	08/25/20	08/27/20	09/04/20
08/23/20	08/29/20	08/30/20	09/05/20	09/08/20	09/10/20	09/18/20
09/06/20	09/12/20	09/13/20	09/19/20	09/22/20	09/24/20	10/02/20
09/20/20	09/26/20	09/27/20	10/03/20	10/06/20	10/08/20	10/16/20
10/04/20	10/10/20	10/11/20	10/17/20	10/20/20	10/22/20	10/30/20
10/18/20	10/24/20	10/25/20	10/31/20	11/03/20	11/05/20	11/13/20
11/01/20	11/07/20	11/08/20	11/14/20	11/16/20	11/18/20	11/27/20
11/15/20	11/21/20	11/22/20	11/28/20	12/01/20	12/03/20	12/11/20
11/29/20	12/05/20	12/06/20	12/12/20	12/14/20	12/16/20	12/24/20
12/13/20	12/19/20	ONE WEEK PAY		12/21/20	12/23/20	01/08/21
THREE WEEK PAY		12/20/20	12/26/20	01/05/21	01/07/21	01/22/21
12/27/20	01/02/21	01/03/21	01/09/21	01/12/21	01/14/21	01/22/21
01/10/21	01/16/21	01/17/21	01/23/21	01/26/21	01/28/21	02/05/21
01/24/21	01/30/21	01/31/21	02/06/21	02/08/21	02/10/21	02/19/21
02/07/21	02/13/21	02/14/21	02/20/21	02/23/21	02/25/21	03/05/21
02/21/21	02/27/21	02/28/21	03/06/21	03/09/21	03/11/21	03/19/21
03/07/21	03/13/21	03/14/21	03/20/21	03/22/21	03/24/21	04/02/21
03/21/21	03/27/21	03/28/21	04/03/21	04/06/21	04/08/21	04/16/21
04/04/21	04/10/21	04/11/21	04/17/21	04/20/21	04/22/21	04/30/21
04/18/21	04/24/21	04/25/21	05/01/21	05/04/21	05/06/21	05/14/21
05/02/21	05/08/21	05/09/21	05/15/21	05/18/21	05/20/21	05/28/21
05/16/21	05/22/21	05/23/21	05/29/21	06/01/21	06/03/21	06/11/21
05/30/21	06/05/21	06/06/21	06/12/21	06/15/21	06/17/21	06/25/21
06/13/21	06/19/21	06/20/21	06/26/21	06/28/21	06/30/21	07/09/21
06/27/21	07/03/21	07/04/21	07/10/21	07/13/21	07/15/21	07/23/21

WEEK 1	WEEK 2	Timesheets DUE By NOON on this DATE to Make Payroll Cutoff	ACTUAL PAY DATE
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Please pay close attention to all **BLACKENED** dates appearing on this schedule.

Due to holidays the payroll department has adjusted the Tuesday/Thursday normal due dates.

Send Timesheets: To the Attention of your Supervisor, CLIU # 21, 4210 Independence Drive, Schnecksville, PA 18078

EXCEPT FOR: SUBSTITUTE TEACHERS and SUBSTITUTE INSTRUCTIONAL ASSISTANTS

They come directly to the HR - Payroll Office.

Helping Children Learn

"CLIU is a service agency committed to Helping Children Learn."

The Carbon Lehigh Intermediate Unit is an equal opportunity employer and does not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, genetic information, pregnancy or handicap/disability in activities, programs or employment practices. For information regarding civil rights or grievance procedures, contact the Director of Special Programs and Services, Compliance Officer for Educational Programs and Services, or the Director of Human Resources, Compliance Officer for Employment Practices, at the Carbon Lehigh Intermediate Unit, 4210 Independence Drive, Schnecksville, PA 18078-2580, 800-223-4821.