



Carbon Lehigh Intermediate Unit #21

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Protocol for Parental Requests to Review State Assessments

Section 4.4 of Chapter 4 of the State Board of Education regulations provides for the right of any parent or guardian to excuse their child from the state assessment if, upon inspection of the testing materials, they find the assessment to be in conflict with their religious beliefs. This is the only basis for a parent or guardian to excuse his or her child from the statewide assessments.

- Staff will provide the “Information for Parents or Guardians Frequently Asked Questions” from PDE along with the testing schedule and the test administrators contact information approximately 3 weeks prior to testing.
- Two weeks prior to the testing window, exams must be made available for parents to review. In order for a parent(s) to view the assessment, the parent(s) must submit a written request in writing to the student’s teacher. The teacher will forward this request to view the assessment to the CLIU Assessment Coordinator. The CLIU Assessment Coordinator will contact the LEA to inform that a request has been made.
- Educational staff will have the parent who submitted the request to view the assessment sign the Parent Confidentiality Agreement. The parent must sign this form prior to viewing the test. The parent must view the test at the student’s school or CLIU #21 Central Office with the student’s teacher and program supervisor, School Administration Coordinator, or CLIU Assessment Coordinator, present.
- Per PDE, parent(s) and guardian(s) may not photocopy, write down, or in any other manner record any portion of the assessments, including directions.
- If after signing the Confidentiality Agreement and viewing the test, the parent(s) does not want their child to participate in the state assessment, the parent(s) must sign the Parent Request for Religious Exemption from PASA/PSSA/Keystone Assessments. This request must be submitted to the superintendent of his/her home school district to excuse their child based upon religious conflict/ reasons for approval. A copy of this request will be kept in the student’s file at the CLIU #21 Central Office as well as documented in the student’s IEP. The school personnel will provide an alternative learning environment for the student during the assessment. In addition, school personnel will complete the “Non-Assessed Students” grid by selecting “Student had a parental request for exclusion from the assessment.”

Helping Children Learn

“CLIU is a service agency committed to Helping Children Learn.”