2008-2009 Board of Directors
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Ellis Katz, Esquire, Solicitor
Carlos Lopez (7/1/08 to 9/15/08)
Allentown School District
Donna Daday (10/20/08 to present)
Allentown School District
Peter McGuire
Jim Thorpe Area School District
Duane S. Eidem
Lehighton Area School District
Bryan Dorshimer (7/1/08 to 10/20/08)
Northern Lehigh School District
Donald Dengler (11/17/08 to present)
Northern Lehigh School District
Kenneth Zellner
Northwestern Lehigh School District
James Pollard (7/1/08 to 10/10/08)
Palmerton Area School District
Darlene S. Yeakel (11/17/08 to present)
Palmerton Area School District
Donna Trimmel
Panther Valley School District
Robert Bold
Parkland School District
John Schubert
Southern Lehigh School District
Bonita Barbush-Urban
Weatherly Area School District
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Whitehall-Coplay School District
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Tee Decker, Assistant Director
Special Programs and Services
Deborah Dendas, Assistant Director
Special Programs and Services
Robert Sutjak
Transportation Manager

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Continuous Improvement Team

During the 2008-09 school year, we embarked on a journey to initiate, implement, and institutionalize a change process at the Carbon Lehigh Intermediate Unit #21. This process included stakeholder engagement, data collection and analysis, goal development, and action planning. The Continuous Improvement Team (CIT), which included IU supervisors, managers, and staff members representing all departments, was created and worked under the guidance of Dr. Brad Crossman from Lehigh University to develop this process. The Team met several times throughout the year and on July 16, 2009 they presented their findings to the CLIU and its community at the State of the CLIU #21 Report held at the Central Service Center.

The audience of IU stakeholders was presented with information regarding areas of satisfaction as well as areas that are in need of improvement. After the presentation, the audience participated in small group work providing feedback to be used as we continue to grow and move forward in our journey. Through the arduous work of the Team and approximately 120 additional stakeholders, two prominent themes emerged: Culture and Communication. These themes will drive the work of CLIU #21 for the 2009-2010 school year.

Our Mission

The Carbon Lehigh Intermediate Unit #21 is a service agency committed to Helping Children Learn.

CLIU Organizational Goals

Goal 1: The CLIU #21 will promote a positive working environment that enhances the culture of our organization.

Goal 2: Through departmental analysis and recommendation, the CLIU #21 will evaluate and streamline organizational processes which impact all stakeholders.

Goal 3: Given stakeholders needs, all CLIU #21 Departments will improve and expand services.

Goal 4: To create a community utilizing technology to reach the highest level of intellectual, social, physical, and emotional achievement.

CLIU Customer Service Statement

CLIU customer service is providing quality, timely, knowledgeable, pleasant, and responsive services and support.
Once upon a time, the CLIU #21 Nonpublic Services Staff began collecting new picture, board, and baby books. These books were bundled in a small blanket by the staff for expectant parents at local hospitals and to young parents at the Youth Forestry Camp. The staff attended a few of the prenatal classes at Sacred Heart Hospital and talked with these parents about the importance of early literacy, encouraging them to introduce books to their babies.

These books will also be shared with girls of CLIU #21 programs through the “Granny Project.” The “Granny Project” is a project in which a baby blanket is knitted by an 84 year old Granny who wants to give something back to girls that are less fortunate than she. The only thing that she asks in return is that these girls, someday, do something small to help someone else.

With your contribution of baby books and/or monetary donations, CLIU #21 will continue educating parents about early literacy.

“...I am so thankful to all of you, not only for the warm blanket for the babies (some have so very little for their babies) and for the wonderful books, but especially for the kindness, interest, and commitment to our patients at the hospital.”

~ Administrator/Care Coordinator, Local Hospital

Welcome to a brand new school year! The 2008-09 school year started with the theme The Challenge of Change at our First Day Professional Development Program and my oh my did we ever change in one year’s time! CLIU added 11 new programs during the school year and embarked on a whole new process for goal development, accountability, and continuous improvement. This past year the organization solidified its Mission and Beliefs and developed Organizational Clarity and a Core Purpose. Our purpose and slogan is “Helping Children Learn.” The mission is “The CLIU is a service agency committed to Helping Children Learn.” We defined a Customer Service Philosophy “CLIU Customer Service is providing quality, timely, knowledgeable, pleasant, and responsive services and support.” Our Core Values include “Nothing is too much; we do not say no at first. Work hard; we stay with it until we reach the finish.” Aspirational Values are “Trustworthy; when we know others will do the right thing in any situation. Unite people; our efforts raise the educational experience and bring people together.” Our Strategic Anchors are “Children focused. Complete solutions. Excellence.” The overall Thematic Goal is “Build trust in the organization, plan for continuous improvement, and develop the leadership culture.”

As you review this report to the community take note of the special comments made by the parents of the students we serve; you decide if CLIU #21 has met the Challenge of Change!

Respectfully,

Robert J. Keegan, Jr.
Executive Director
Business Services

The Business Office oversees the fiscal operations of programs and works collaboratively with all internal departments and District Business Administrators.

The Business Office coordinates the bidding of cooperative purchasing of supplies for the school districts. The Intermediate Unit is also partnering with LCTI to warehouse and distribute various supplies.

During the past year, Ms. Harding and Ms. Mautino participated in a committee to form a consortium of LEAs for the Carbon Lehigh Intermediate Unit #21 and Colonial Intermediate Unit #20 to select a vendor for the purpose of providing Third Party Administration services. An RFP was prepared and mailed to thirteen vendors, nine vendor’s submitted proposals, and TSA Consulting was awarded the contract.

All eighteen LEA’s in IU #20 are participating and nine LEA’s are participating from IU #21. All LEA’s were in compliance with the new IRS regulations regarding 403b plans before January 1, 2009.

“I cannot say enough about your program. Great job!” ~ CLIU Parent

This initiative began with the Lehigh University School Study Council Conference in October 2004. In the Winter of 2005, the Superintendent Advisory Council approved the program to begin training with Cheri Lovre, from the Crisis Management Institute. This training occurred in May 2005 and again in November 2007. Topics embedded within the training included Organizational and Administrative Issues, Grief, Loss, Bereavement, Youth in Grief, Suicide Prevention and Intervention, Trauma I, Interventions for the School: Stabilizing after the Tragedy, Safe Rooms, Memorial Events, Pragmatics of Crisis Response, Catastrophic Events, and Trauma II.

Available upon request by a school district Superintendent, or his/her designee, the FLIGHT Team responds to crises such as a traumatized student or staff member, death of a student or staff member, vehicle accidents, school shootings, natural catastrophic events, suicide, and child abduction. There is no cost for this service; however, if a FLIGHT Team response is initiated, the team may request space, drinks and light snacks, supplies, and duplicating services. In the past four years, the CLIU #21 FLIGHT Team has responded to 20 events within Carbon and Lehigh Counties.

“We always hope and pray that tragedies never hit our schools or those associated with our schools, but unfortunately these tragedies sometimes occur. I feel confident and secure that during these difficult times we can call on the wonderful members of the FLIGHT Team to help us get through.” ~ Lehigh County Superintendent
CLIU 21 FLIGHT Team

The Carbon Lehigh Intermediate Unit #21 FLIGHT Team supports crisis intervention services for school districts and their communities in the aftermath of a traumatic event. The CLIU #21 FLIGHT Team is comprised of 60 people including administrators, bus drivers, athletic directors, school psychologists, guidance counselors, police officers, emergency management responders, social workers, security personnel, and teachers. FLIGHT Team members have participated in an intense five-day Crisis Management Institute training as well as having a variety of experiences in crisis response.

FLIGHT Team members travel or “fly” to a school district facing a crisis. This team supports a district’s crisis response team and/or emergency management team.

It will assist students, staff, administration, and community members, to help gain an understanding of grief, come to terms with loss, and how to support the grieving process while improving school climate.

- The FLIGHT Team also supports Preparedness, Response, Recovery, and Renewal;
- Assists with Immediate Crisis Intervention;
- Supports School Administrators;
- Provides Education for Students, Staff, and Parents;
- Facilitates Individual, Small Group, and Large Group Crisis Intervention;
- Supports In the Management of Media;
- Identifies At-Risk Students; and
- Supports Existing School District Crisis Teams.

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**2008-2009 Total Expenditures by Program**

- Special Education: 54%
- General Operating: 7%
- Curriculum: 4%
- Corrections: 3%
- MIS: 5%
- Preschool: 9%
- Transportation: 12%
- Nonpublic: 3%

**2008-2009 Total Revenue by Revenue Source**

- State Revenue: 31%
- Federal Revenue: 13%
- Local Revenue: 56%
Human Resources

The HR Department utilized the 2008-2009 fiscal year to provide quality, timely, knowledgeable, pleasant, and responsive services and support to our internal and external stakeholders. The Department focused its resources on improving the services and support offered to internal stakeholders this past year to help children learn. This endeavor proved beneficial resulting in enhancements to services, procedures, and programs offered and/or supported by the Department as highlighted below.

The HR Department, in conjunction with the MIS Department, researched various Employee Identification Systems. After a thorough review, a product was selected that allowed for efficient issuance of quality Employee IDs, advanced security protocols, and a simplified interface with the CLIU #21’s Human Resources Database. Obtaining an Employee ID card is easier as the HR Department has expanded access to this service for staff members. Continuing the theme of improving services, the HR Department, working with the Desktop Publishing Department, converted the current evaluation forms into user-friendly electronic forms. This expanded service will allow for electronic access and completion of the forms by supervisors. This further supports the CLIU #21 commitment to ensure that staff members are evaluated annually and that our supervisors are provided resources allowing for efficient completion of their ever mounting duties. We will continue to expand this service next year so that the supervisor will have 24/7 access to the evaluation forms. Finally, the HR Department met with the Transportation Department to review and update the selection procedure utilized by this dynamic Department. The CLIU #21 is committed to a structured selection process to ensure all credentials are reviewed and that the best candidate is selected for the position available. This review included the inclusion of all internal stakeholders that play a part in the process. Several dialogues occurred with stakeholders to streamline the process while balancing the need to ensure credentials are validated. The process resulted in an advanced procedure as well as building a strong rapport between two CLIU #21 Departments.

Celebrating Heritage through Writing: CLIU Young Authors’ Night

Carbon Lehigh Intermediate Unit #21 held its third and most well attended Young Authors’ Night for Immigrants and English Language Learners (ELLs) on May 6, 2009 at the Parkland High School Cafeteria. With over 350 students and parents from participating CLIU #21 districts in attendance, the room buzzed as students enthusiastically shared books they had written about their cultures and circulated through various activities in order to earn free books and prizes. Activities included digital author interviews, making postcards from around the world, and writing process puppets. Students also took time to give back to the community by making cards for local troops and elderly community members. Parents engaged in informative dialogues with community partners like the Adult Literacy Center, the Parkland Public Library, and CareerLink of the Lehigh Valley. Several parents signed up for English classes through the Lehigh Carbon Community College. Students in attendance represented over 45 languages and 50 countries.

The program was planned with goals of connecting parents to community resources and supporting the literacy development of ELL/immigrant students and their families while celebrating the rich cultural backgrounds of students in our region. Due to the overwhelmingly positive response, the CLIU #21 Young Authors’ Program has been highlighted by the Pennsylvania Department of Education as a model Title III program and is now being implemented in other districts and IUs statewide.

The Young Authors’ Night was planned and facilitated by Heidi Faust in conjunction with the Young Authors’ Committee, and with the support of over 50 volunteers from local districts, IU #18, Lehigh Valley Writing Project, the CLIU #21 ESL Program Specialist Certification Program, CLIU #21 Work Based Learning, and the CLIU #21 MIS, CLIU #21 Special Programs and Curriculum & Instruction/Educational Technologies Departments. The program was supported by Title III funding and through donations of over 700 books and prizes from Hampton Brown-National Geographic, Scholastic Books, Oxford University Press, Longman ESL, Giant Food Stores, Wegmans, and Michael Mootze Candies.

"Team has been incredibly supportive above and beyond my expectations."
~ CLIU Parent
**Curriculum and Instruction / Educational Technologies**

**Tech Wizards and Tech Wizards, Jr. 2008-2009**

CLIU #21’s Tech Wizards program, initiated in the 2007-2008 school year, proved to be such a success that it was expanded for the 2008-2009 school year. The program was designed to transform the delivery of professional development by utilizing the technology skills of students, fused with the content knowledge of teachers. The Tech Wizards program, led by Beth Breiner and the Educational Technologies Department staff, teamed sixth through eighth grade students and one teacher/advisor from a school building to attend monthly training sessions at CLIU #21. At each session, the teams participated in hands-on training in an “emerging technology” along with coaching and mentoring guidance, and followed by planning time to develop an agenda for the delivery of professional development to the team’s school faculty. In 2008-2009 the Tech Wizards teams worked with such emerging technologies as Google Earth, Voicethread, iMovie/MovieMaker, CPS (Classroom Performance Systems), Thinkfinity/NetTrekker, and Advanced PowerPoint.

Forty students and 16 teachers representing sixteen school buildings in nine school districts participated in the Tech Wizards Program in 2008-2009. The achievements and popularity of the Tech Wizards program led to the initiation this year of a similar program for elementary students — Tech Wizards, Jr.

The founding principle of Tech Wizards, Jr. was the development of students to provide support to classroom teachers by offering technology assistance to teachers and classmates in a technology infused problem-based classroom. Just as in the Tech Wizards program, Tech Wizards, Jr. teams gathered students and fifth grade students and a teacher/advisor to attend emerging technology training sessions at CLIU #21 that included work with Jing, iMovie/MovieMaker, Photostory/iPhoto, and Thinkfinity.

Forty-seven students and 20 teachers representing seventeen school buildings in nine school districts participated in the Tech Wizards, Jr. Program, led by Beth Breiner and Marybeth Alley. The work of the Tech Wizards and Tech Wizards, Jr. teams may be viewed on the program wikispace pages at: [https://cliueducation21.wikispaces.com/Tech+Wizards-Yr.+2](https://cliueducation21.wikispaces.com/Tech+Wizards-Yr.+2).

Both the Tech Wizards and Tech Wizards, Jr. teams displayed their work in a showcase event at CLIU #21 on May 20, 2009. Nearly 200 administrators, teachers, parents, CLIU representatives, media, and the public attended the event to view the work of our tech-savvy students in action. But the Tech Wizards weren’t quite finished – on June 10, 2009, the Wizards took a field trip to the Franklin Institute as the culminating event of the year.

The Tech Wizards and Tech Wizards, Jr. Programs have been the subject of great interest from other educational organizations; in fact, the programs have been featured in presentations at the PETEBC and Leading the Learning for the Net Generation Conferences, as well as an article in the May 2009 edition of Leading and Learning with Technology magazine published by the International Society of Technology in Education: [http://www.learningandleading-digital.com/learning_leading/200905/](http://www.learningandleading-digital.com/learning_leading/200905/). Plans for the continuation of both programs for the 2009-2010 school year are already under way.

The HR Department supported the CLIU #21 community by addressing Board Policies that needed to be developed or updated. This past year, the CLIU #21’s Acceptable Use Policies were updated. The CLIU #21 is dedicated to the utilization of technology in all aspects of our day-to-day functioning. The practical side of this commitment is for the CLIU #21 Board to convey its guidelines in the use of the technology in accordance with state and federal laws as well as best practices. The CLIU #21 Board has met this commitment with a thorough review and update of our Acceptable Use Policies to ensure that we are helping children learn within secure environments. The HR Department continued the support of the Board by assisting in the drafting and implementation of a Right To Know Policy in accordance with the January 2009 law. The HR Department is heading the coordination of Right to Know requests. Our policy and procedures allow for efficient review and response to Right to Know requests.

The 2008-2009 fiscal year brought a great deal of change through continuous improvement for the HR Department. These improvements will allow the HR Department to serve all constituents better as we all strive to help children learn.

“Staff has been outstanding, providing valuable assistance and generating ideas for carryover activities from home to school.”

~ CLIU Parent
Special Programs and Services

Direct Services to Students 2008-2009

The CLIU #21 opened an additional class at Lehighton Middle School for students with multidisabilities. Another class opened at Northern Lehigh Middle School to accommodate the growing number of students with Autism. The Allentown Center Learning and Adjustment School (ACLAS) that was located in the Boys and Girls Club on 13th and Turner Streets in Allentown moved to Hanover Avenue, Allentown. The Boys and Girls Club accommodated three classes and the new facility has a capacity for five. An additional Life Skills Class opened at Whitehall High School.

Early Intervention initiated new programs to support children in Carbon County Head Start (Coalite site) and Head Start in Lehigh County. A new classroom for preschoolers with Autism was added at the Coplay Early Childhood Center.

The CLIU #21 opened the first Project SEARCH program in Pennsylvania on September 2nd at Good Shepherd Rehabilitation Network with eight students from Parkland, Allentown, East Penn, Salisbury, and Southern Lehigh School Districts. Project SEARCH, a High School Transition Program, is a unique one-year school-to-work program that takes place entirely at the workplace, a health care facility.

The CLIU #21 reported a total of 8,294 school age students with disabilities on the December 1, 2009 Child Count. The CLIU #21 directly served 3,079 of these students. There was an increase of 390 students served from December 2008 until June 2009.

In addition, the CLIU #21 provided direct services to students in the following areas:

<table>
<thead>
<tr>
<th>Behavioral Health/Rehabilitation Services</th>
<th>Number of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wrap Around (Provider 50)</td>
<td>234</td>
</tr>
<tr>
<td>Partial Hospitalization (Provider 33)</td>
<td>217</td>
</tr>
<tr>
<td>Outpatient Clinic (Provider 29)</td>
<td>236</td>
</tr>
<tr>
<td>Corrections Education</td>
<td></td>
</tr>
<tr>
<td>Camp Adams (Jim Thorpe)</td>
<td>146</td>
</tr>
<tr>
<td>Camp Adams (Wind Gap)</td>
<td>145</td>
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<tr>
<td>Detention Center</td>
<td>394</td>
</tr>
<tr>
<td>Lehigh Valley Transitions</td>
<td>223</td>
</tr>
<tr>
<td>Youth Forestry Camp #2</td>
<td>121</td>
</tr>
<tr>
<td>Early Intervention</td>
<td>1,565</td>
</tr>
<tr>
<td>Nonpublic School Services</td>
<td>1,407</td>
</tr>
<tr>
<td>Related Services</td>
<td>Number of Students</td>
</tr>
<tr>
<td>Speech</td>
<td>1,173</td>
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<tr>
<td>Itinerant Hearing</td>
<td>120</td>
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<tr>
<td>Itinerant Vision</td>
<td>85</td>
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<tr>
<td>Audiology</td>
<td>112</td>
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<tr>
<td>Occupational Therapy</td>
<td>1,817</td>
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<tr>
<td>Physical Therapy</td>
<td>286</td>
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<tr>
<td>Adaptive Physical Education</td>
<td>372</td>
</tr>
<tr>
<td>Work Based Learning</td>
<td>307</td>
</tr>
</tbody>
</table>

Management Information Systems

The Management Information Systems (MIS) Department experienced tremendous growth in service offerings and districts served in 2008-2009. The two areas that experienced the largest growth was our Student Information and Network/Internet Services.

In the past year, the MIS Department was able to expand our total students serviced by our Student Information Systems Consortiums from 48,413 to 74,560 and increase in districts served by eleven. We currently are hosting and supporting 32 school districts across the Commonwealth with attendance, grading, PIAM, report cards, and other various state reports. Our Department has had 25 years of experience working with Pennsylvania Schools and our continued growth demonstrates our ability to provide quality and exceptional support to all our districts.

Another accomplishment of the MIS Department is our expansion of our Wide Area Network (WAN) and its service offerings. We currently support over 90 servers specializing in Apple, Microsoft, VMware, Linux/Unix platforms and are responsible for over 120 physical connections, 320 switches, routers, and firewalls spanning seven counties. We also host 19,911 email accounts and process over 251,000 emails a day. We also increased the size of our high availability Storage Area Network (SAN) to 28 terabytes.

The 2008-2009 school year brought a significant amount of growth and capacity to our partner school districts which will only enhance the quality services that will continually be provided by our Intermediate Unit.

“The class does a lot of excellent activities that they wouldn’t get in a regular high school.”

~ CLIU Parent
Transportation

CLIU #21 Transportation Department had another successful year. The 2008-2009 year was a time of growth, change, and acclimation.

The new management team together with the drivers, support staff, and mechanics are adapting to their new role as the Transportation Team. This year we have worked together to improve our department with some innovative changes that will allow our department to run more efficiently, while still providing our students the safest transportation. For instance, we have incorporated more frequent usage of electronic communication and all Fall runs for the 2008-2009 school year were sent out to our drivers entirely via email. Other items of interest include:

- Wright Express fueling system, which allows for better tracking of one of our most expensive commodities.
- Partnership with LCTI to help with vehicle maintenance.
- Installation of the new paint booth to keep our fleet looking good.
- Purchase of two new job coach vans and two new 48 passenger buses.
- Security cameras installed in buses.
- Installed practice training lines for our CDL drivers.
- Added 17 CDL drivers.
- Transported 1,606 students in the 2008-2009 year.
- Our vehicles have traveled 3,400,310 miles this year.
- Continued education for all of our staff (drivers/aides, supervisors, support staff, mechanics).
- New electronic timesheets and CBI forms, to streamline our bookkeeping and student field trips.
- New logo placed on illuminated CLIU #21 Transportation sign.

Our drivers and aides are looking forward to reuniting with the students they transported during the 2008-2009 school year as well as forging relationships with new students they will be transporting in the 2009-2010 school year. The Transportation Team is very excited to begin the new school year and is confident in our continued success.

"Staff are very caring and professional."

~ CLIU Parent

CLIU Opens First Project SEARCH Program in Pennsylvania

Project SEARCH, originating from Cincinnati Children’s Hospital Medical Center, is a unique one-year school-to-work program.

In September 2008, CLIU #21 opened a Project SEARCH program at Good Shepherd Rehabilitation Network, Allentown, PA in which eight students entered in their last year of school eligibility. Students needed to have completed all high school credits and graduation requirements, interested in working in a healthcare setting and striving to achieve competitive employment. Worksite internships were assigned based on the student’s previous work experience, interests, and skill assessments. Departments working with interns included central supply, housekeeping, laundry, linens, mailroom, medical staff services, patient care units, administrative offices, work services, and food preparation with Sodexho Company. With travel training instruction, each student was required to access public transportation and get to school/work each day independently.

Besides Good Shepherd and the CLIU #21, the Office of Vocational Rehabilitation (OVR) and the Office of Developmental Programs (ODP) were integral partners with the success of the program. Planning began two years ago with weekly focus meetings and continued with monthly follow-up meetings after the program opened.

On June 12, 2009, students participated in a graduation ceremony at Good Shepherd Rehabilitation Network. Each received their high school diploma and a Project SEARCH Certificate of Completion. Three students secured competitive employment positions within a health care facility and all others gained summer employment positions through August 2009 at Good Shepherd Rehabilitation Network.

"My teacher has given me more chances than the other teachers and people in my life! I appreciate everything he has done."

~ CLIU Student
Annie Sullivan Award Winner

This year’s recipient of the Annie Sullivan Award was Lisa Lux. Lisa has been employed by CLIU #21 since 1995. She has been a high school Life Skills teacher for the past several years. Lisa is an exceptional and persistent advocate for students with disabilities and extends the boundaries of her classroom to include the communities in which her students live. Her classroom was awarded two Inclusion Practice Mini-grants which were identified by the PA Department of Education as an exemplary program. The program she developed through the grant funds was highlighted at the 2007 PDE Annual Conference. In the community, Lisa supported the Franklin Township Little League and has played a key role in establishing the new chapter for Special Olympics in Carbon County. Lisa is an active member of the Carbon Lehigh Transition Coordinating Council. She was instrumental in making contact with State Representative Keith McCall to obtain rural transportation options for individuals with disabilities in Carbon County. Lisa is a teacher who goes well above and beyond for the welfare of her students, their families, and community, and truly exemplifies the standards set by Annie Sullivan.

Nonpublic Schools Participation in TeenScreen Program

Nonpublic schools participated in the Columbia University TeenScreen Program which is a national mental health and suicide risk screening program that was created to address the problems of unidentified mental illness and suicide risk in youth. The CLIU #21 Nonpublic TeenScreen Team offered awareness training to parents, implementation of the screening tools, and consultation for individuals. Schools screened eighth grade students and results found that fifteen percent needed a clinical review and eight percent were recommended for outside follow-up appointments.

“Thank you all for all you do on a daily basis. Teachers are phenomenal.”

~ CLIU Parent
Youth Forestry Camp #2

A new school for adjudicated delinquents opened on October 1, 2008 at the Youth Forestry Camp #2 in Hickory Run State Park, White Haven, Pennsylvania.

The new facility, which had been in the planning stages for several years, contains a full-size gymnasium, seven classrooms, a multi-purpose room, administrative offices, and storage areas. It was built at a cost of slightly over $4.2 million dollars. Each instructional area is equipped with the most current educational technology, including SmartBoards and wireless internet coverage through the CLIU #21 server.

The Youth Forestry Camp #2 is a 50-bed facility for adjudicated adolescent male delinquents. It is supported by the Pennsylvania Department of Public Welfare. The educational program is provided by the CLIU #21 and funded by the Pennsylvania Department of Education.

“Classroom staff are excellent and they call for good and bad and check on absences.” ~ CLIU Parent

Early Intervention Inclusion Partners

The CLIU #21 Early Intervention Program, Project CONNECT, has developed collaborative inclusive partnerships with Community Services for Children (CSC) Inc., Lehigh Valley Head Start, and with Pathstone, Inc., Carbon County Head Start.

To enhance each partnership, Project CONNECT has provided on-site development on the following topics:

- The Philosophy of Inclusion as related IDEA;
- Classroom Management;
- Managing Difficult Behaviors in Young Children;
- Autism Awareness and Strategies to Support Young Children with Autism;
- Sensory Strategies;
- Visual Strategies;
- Project CONNECT also designs and delivers other topics as requested by their partners to support the programs and to promote individual progress for our young eligible children within their natural environment.

Behavioral Health Programs and Services

The Carbon Lehigh Intermediate Unit #21 Behavioral Health Services programs continues to grow and has become the largest provider of behavioral health services for children and adolescents in Carbon and Lehigh Counties, currently serving over 600 clients in our three major programs; Behavioral Health Rehabilitative Services (BHRS), School Based Partial Hospitalization, and Outpatient Psychiatric Clinic.

The BHRS program (in-home wrap-around/Provider 50) served 234 children and adolescents in 2008-2009, more than twice the number of clients than the next highest provider. This number is expected to increase dramatically with the passing of Pennsylvania Act 62 which mandates private commercial insurance companies to cover the first $36,000 of covered services for children diagnosed on the Autism spectrum. The Behavioral Health Services Department is actively working on developing contracts with several major private commercial insurance companies, i.e., Highmark Blue Shield, Capital Blue Cross, Northeast PA Blue Cross, and Magellan.

The School Based Partial Hospitalization Program served 217 children and adolescents at 16 school sites. There is an increased demand for these types of specialized mental health services provided directly in school settings. The Carbon Lehigh Intermediate Unit #21, through our Department of Public Welfare license, has applied for the addition of a School Based Partial Hospitalization site at Lower Milford Elementary School in the Southern Lehigh School District.

The Psychiatric Outpatient Clinics in Schnecksville, Palmerton, and Allentown served 236 children and adolescents in 2008-2009. This service also continues to grow. The Carbon Lehigh Intermediate Unit #21 is proposing to expand our Department of Public Welfare license and add another satellite clinic site at the Lehigh Learning and Adjustment School in Orefield, PA.

“It is hard to put into words my appreciation for the services you provide. I know it is not an easy job and people are quick to complain but I have nothing but great things to say.” ~ CLIU Parent
Carbon Lehigh Special Needs Children’s Foundation (CLSNCF)

The Carbon Lehigh Special Needs Children’s Foundation (CLSNCF) is an independent non-profit corporation developed in 2004 to support Special Needs Children from Carbon and Lehigh Counties. School-age children, K-12, are eligible for benefits associated with the Foundation. Opportunities such as “G” Club, “B” Club, Kids Korral events, and summer camping experiences are made possible through grants provided by the Camping Fund. The Foundation’s Anne Winkler Fund supports the needs of families and children throughout the school year by providing assistance of clothing, furniture, heating in emergency situations, and other necessities as needed. Kids Korral provides fun-filled boundary free activities such as Oktoberfest, Winter Wonderland, and mini-golf. In addition to the Camping Fund, Kids Korral is also supported by donations to the Trash to Treasure sale and the CLSNCF Golf Tournament. To ensure the continuation of the Foundation’s good work, an Endowment Fund has been established for monetary gifts. The Foundation provides opportunities for students to continue their learning and further develop their social and emotional development.

Carbon Lehigh Special Needs Endowment

Our mission is to enhance educational and recreational opportunities for children with Special Needs enrolled in the public schools of Carbon and Lehigh Counties.

Kids Korral

Kids Korral provides opportunities for all community members/families as well as opportunities for all classrooms to experience a wholesome CBI (Curriculum Based Instruction). All activities offer curriculum applications for real life experiences. The CLIU #21 Walnupport Transportation site is the ideal location. It is in the heart of three counties: Carbon, Lehigh, and Northampton.

The purpose of Kids Korral is to create unity between individuals with Special Needs, their families, and society by being “Boundary-free” with the removal of obstacles found in common environments, providing accessibility, and enhancing individual potential. “Boundary-free” is the process and implementation of community members and organized groups. Businesses gain from their investment in Kids Korral by providing future employment opportunities!

Anne Winkler

This portion of the Carbon Lehigh Special Needs Children’s Foundation was named to honor Anne Winkler, a social worker with the CLIU #21 from 1999-2004 who lost her battle with cancer. The fund is designed to help needy families within CLIU #21 programs providing clothing, shelter, and/or utilities for their children in emergency situations. The CLIU #21 social workers request funds on a one-time basis as they help the families secure the necessary services from various county agencies.

Camping Fund

The Gifting Program offers financial support to students with Special Needs to help pay for day and residential summer camp programs. Students who are completing Kindergarten through 12th grade, or to age 21, receive services through an IEP; and attend a public school in Carbon or Lehigh Counties, are eligible to apply for summer camp support. Any type of summer camp is considered. As part of the Gifting Program, the Special Programs and Services Department organizes two separate weeks of residential camping, one for boys and another for girls. The “G” Club, for adolescent girls, is developed in collaboration with the Girl Scouts of Eastern Pennsylvania. The “B” Club, for adolescent boys, is held at Camp Victory in Central Pennsylvania. Both clubs discover survival away from home, the fun of working within a group, and the creating of life-long memories.
Carbon Lehigh Special Needs Children’s Foundation (CLSNCF)

The Carbon Lehigh Special Needs Children’s Foundation (CLSNCF) is an independent non-profit corporation developed in 2004 to support Special Needs Children from Carbon and Lehigh Counties.

School-age children, K-12, are eligible for benefits associated with the Foundation. Opportunities such as “G” Club, “B” Club, Kids Korral events, and summer camping experiences are made possible through grants provided by the Camping Fund.

The Foundation’s Anne Winkler Fund supports the needs of families and children throughout the school year by providing assistance of clothing, furniture, heating in emergency situations, and other necessities as needed.

Kids Korral provides fun-filled boundary free activities such as Oktoberfest, Winter Wonderland, and mini-golf. In addition to the Camping Fund, Kids Korral is also supported by donations to the Trash to Treasure sale and the CLSNCF Golf Tournament. To ensure the continuation of the Foundation’s good work, an Endowment Fund has been established for monetary gifts. The Foundation provides opportunities for students to continue their learning and further develop their social and emotional development.

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Youth Forestry Camp #2

A new school for adjudicated delinquents opened on October 1, 2008 at the Youth Forestry Camp #2 in Hickory Run State Park, White Haven, Pennsylvania.

The new facility, which had been in the planning stages for several years, contains a full-size gymnasium, seven classrooms, a multi-purpose room, administrative offices, and storage areas. It was built at a cost of slightly over $4.2 million dollars. Each instructional area is equipped with the most current educational technology, including SmartBoards and wireless internet coverage through the CLIU #21 server.

The Youth Forestry Camp #2 is a 50-bed facility for adjudicated adolescent male delinquents. It is supported by the Pennsylvania Department of Public Welfare. The educational program is provided by the CLIU #21 and funded by the Pennsylvania Department of Education.

“Classroom staff are excellent and they call for good and bad and check on absences.” ~ CLIU Parent

Behavioral Health Programs and Services

The Carbon Lehigh Intermediate Unit #21 Behavioral Health Services programs continues to grow and has become the largest provider of behavioral health services for children and adolescents in Carbon and Lehigh Counties, currently serving over 600 clients in our three major programs; Behavioral Health Rehabilitative Services (BHRS), School Based Partial Hospitalization, and Outpatient Psychiatric Clinic.

The BHRS program (in-home wrap-around/Provider 50) served 234 children and adolescents in 2008-2009, more than twice the number of clients than the next highest provider. This number is expected to increase dramatically with the passing of Pennsylvania Act 62 which mandates private commercial insurance companies to cover the first $36,000 of covered services for children diagnosed on the Autism spectrum. The Behavioral Health Services Department is actively working on developing contracts with several major private commercial insurance companies, i.e., Highmark Blue Shield, Capital Blue Cross, Northeast PA Blue Cross, and Magellan.

The School Based Partial Hospitalization Program served 217 children and adolescents at 16 school sites. There is an increased demand for these types of specialized mental health services provided directly in school settings. The Carbon Lehigh Intermediate Unit #21, through our Department of Public Welfare license, has applied for the addition of a School Based Partial Hospitalization site at Lower Milford Elementary School in the Southern Lehigh School District.

The Psychiatric Outpatient Clinics in Schnecksville, Palmerton, and Allentown served 236 children and adolescents in 2008-2009. This service also continues to grow. The Carbon Lehigh Intermediate Unit #21 is proposing to expand our Department of Public Welfare license and add another satellite clinic site at the Lehighton Learning and Adjustment School in Orefield, PA.

“IT is hard to put into words my appreciation for the services you provide. I know it is not an easy job and people are quick to complain but I have nothing but great things to say.” ~ CLIU Parent

Early Intervention Inclusion Partners

The CLIU #21 Early Intervention Program, Project CONNECT, has developed collaborative inclusive partnerships with Community Services for Children (CSC) Inc., Lehigh Valley Head Start, and with Pathstone, Inc., Carbon County Head Start.

To enhance each partnership, Project CONNECT has provided on-site development on the following topics:

- The Philosophy of Inclusion as related IDEA;
- Classroom Management;
- Managing Difficult Behaviors in Young Children;
- Autism Awareness and Strategies to Support Young Children with Autism;
- Sensory Strategies;
- Visual Strategies;
- Project CONNECT also designs and delivers other topics as requested by their partners to support the programs and to promote individual progress for our young eligible children within their natural environment.
This year’s recipient of the Annie Sullivan Award was Lisa Lux.Lisa has been employed by CLIU #21 since 1995. She has been a high school Life Skills teacher for the past several years. Lisa is an exceptional and persistent advocate for students with disabilities and extends the boundaries of her classroom to include the communities in which her students live. Her classroom was awarded two Inclusion Practice Mini-grants which were identified by the PA Department of Education as an exemplary program. The program she developed through the grant funds was highlighted at the 2007 PDE Annual Conference. In the community, Lisa supported the Franklin Township Little League and has played a key role in establishing the new chapter for Special Olympics in Carbon County. Lisa is an active member of the Carbon Lehigh Transition Coordinating Council. She was instrumental in making contact with State Representative Keith McCall to obtain rural transportation options for individuals with disabilities in Carbon County. Lisa is a teacher who goes well above and beyond for the welfare of her students, their families, and community, and truly exemplifies the standards set by Annie Sullivan.

Nonpublic Schools Participation in TeenScreen Program

Nonpublic schools participated in the Columbia University TeenScreen Program which is a national mental health and suicide risk screening program that was created to address the problems of unidentified mental illness and suicide risk in youth. The CLIU #21 Nonpublic TeenScreen Team offered awareness training to parents, implementation of the screening tools, and consultation for individuals. Schools screened eighth grade students and results found that fifteen percent needed a clinical review and eight percent were recommended for outside follow-up appointments.

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“Thank you all for all you do on a daily basis. Teachers are phenomenal.”

~ CLIU Parent
CLIU Opens First Project SEARCH Program in Pennsylvania

Project SEARCH, originating from Cincinnati Children’s Hospital Medical Center, is a unique one-year school-to-work program. In September 2008, CLIU #21 opened a Project SEARCH program at Good Shepherd Rehabilitation Network, Allentown, PA in which eight students entered in their last year of school eligibility. Students needed to have completed all high school credits and graduation requirements, interested in working in a healthcare setting and striving to achieve competitive employment. Worksite internships were assigned based on the student’s previous work experience, interests, and skill assessments. Departments working with interns included central supply, housekeeping, laundry, linens, mailroom, medical staff services, patient care units, administrative offices, work services, and food preparation with Sodexho Company. With travel training instruction, each student was required to access public transportation and get to school/work each day independently.

Besides Good Shepherd and the CLIU #21, the Office of Vocational Rehabilitation (OVR) and the Office of Developmental Programs (ODP) were integral partners with the success of the program. Planning began two years ago with weekly focus meetings and continued with monthly follow-up meetings after the program opened.

On June 12, 2009, students participated in a graduation ceremony at Good Shepherd Rehabilitation Network. Each received their high school diploma and a Project SEARCH Certificate of Completion. Three students secured competitive employment positions within a health care facility and all others gained summer employment positions through August 2009 at Good Shepherd Rehabilitation Network.

“My teacher has given me more chances than the other teachers and people in my life! I appreciate everything he has done.”

~ CLIU Student

Transportation

CLIU #21 Transportation Department had another successful year. The 2008-2009 year was a time of growth, change, and acclimation.

The new management team together with the drivers, support staff, and mechanics are adapting to their new role as the Transportation Team. This year we have worked together to improve our department with some innovative changes that will allow our department to run more efficiently, while still providing our students the safest transportation. For instance, we have incorporated more frequent usage of electronic communication and all Fall runs for the 2008-2009 school year were sent out to our drivers entirely via email. Other items of interest include:

- Wright Express fueling system, which allows for better tracking of one of our most expensive commodities.
- Partnership with LCTI to help with vehicle maintenance.
- Installation of the new paint booth to keep our fleet looking good.
- Purchase of two new job coach vans and two new 48 passenger buses.
- Security cameras installed in buses.
- Installed practice training lines for our CDL drivers.
- Added 17 CDL drivers.
- Transported 1,606 students in the 2008-2009 year.
- Our vehicles have traveled 3,400,310 miles this year.
- Continued education for all of our staff (drivers/aides, supervisors, support staff, mechanics).
- New electronic timesheets and CBI forms, to streamline our bookkeeping and student field trips.
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- Continued education for all of our staff (drivers/aides, supervisors, support staff, mechanics).
- New electronic timesheets and CBI forms, to streamline our bookkeeping and student field trips.
- New logo placed on illuminated CLIU #21 Transportation sign.

Our drivers and aides are looking forward to reuniting with the students they transported during the 2008-2009 school year as well as forging relationships with new students they will be transporting in the 2009-2010 school year. The Transportation Team is very excited to begin the new school year and is confident in our continued success.

“Staff are very caring and professional.”

~ CLIU Parent
Special Programs and Services

Direct Services to Students 2008-2009

The CLIU #21 opened an additional class at Lehighton Middle School for students with multidisabilities. Another class opened at Northern Lehigh Middle School to accommodate the growing number of students with Autism. The Allentown Center Learning and Adjustment School (ACLAS) that was located in the Boys and Girls Club on 13th and Turner Streets in Allentown moved to Hanover Avenue, Allentown. The Boys and Girls Club accommodated three classes and the new facility has a capacity for five. An additional Life Skills Class opened at Whitehall High School.

Early Intervention initiated new programs to support children in Carbon County Head Start (Coaldale site) and Head Start in Lehigh County. A new classroom for preschoolers with Autism was added at the Coplay Early Childhood Center.

The CLIU #21 opened the first Project SEARCH program in Pennsylvania on September 2nd at Good Shepherd Rehabilitation Network with eight students from Parkland, Allentown, East Penn, Salisbury, and Southern Lehigh School Districts. Project SEARCH, a High School Transition Program, is a unique one-year school-to-work program that takes place entirely at the workplace, a health care facility.

The CLIU #21 reported a total of 8,294 school age students with disabilities on the December 1, 2009 Child Count. The CLIU #21 directly served 3,079 of these students. There was an increase of 390 students served from December 2008 until June 2009.

In addition, the CLIU #21 provided direct services to students in the following areas:

<table>
<thead>
<tr>
<th>Behavioral Health/Rehabilitation Services</th>
<th>Number of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wrap Around (Provider 50)</td>
<td>234</td>
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<tr>
<td>Partial Hospitalization (Provider 33)</td>
<td>217</td>
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<tr>
<td>Outpatient Clinic (Provider 29)</td>
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<table>
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<tr>
<th>Corrections Education</th>
<th>Number of Students</th>
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</thead>
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<tr>
<td>Camp Adams (Jim Thorpe)</td>
<td>146</td>
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<tr>
<td>Camp Adams (Wind Gap)</td>
<td>145</td>
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<tr>
<td>Detention Center</td>
<td>394</td>
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<tr>
<td>Lehigh Valley Transitions</td>
<td>223</td>
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<tr>
<td>Youth Forestry Camp #2</td>
<td>121</td>
</tr>
<tr>
<td>Early Intervention</td>
<td>1,565</td>
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<tr>
<td>Nonpublic School Services</td>
<td>1,407</td>
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</table>

<table>
<thead>
<tr>
<th>Related Services</th>
<th>Number of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech</td>
<td>1,173</td>
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<tr>
<td>Itinerant Hearing</td>
<td>120</td>
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<tr>
<td>Itinerant Vision</td>
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<tr>
<td>Audiology</td>
<td>112</td>
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<tr>
<td>Occupational Therapy</td>
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<tr>
<td>Physical Therapy</td>
<td>286</td>
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<tr>
<td>Adaptive Physical Education</td>
<td>372</td>
</tr>
<tr>
<td>Work Based Learning</td>
<td>307</td>
</tr>
</tbody>
</table>

Management Information Systems

The Management Information Systems (MIS) Department experienced tremendous growth in service offerings and districts served in 2008-2009. The two areas that experienced the largest growth was our Student Information and Network/Internet Services.

In the past year, the MIS Department was able to expand our total students serviced by our Student Information Systems Consortiums from 48,413 to 74,560 and increase in districts served by eleven. We currently are hosting and supporting 32 school districts across the Commonwealth with attendance, grading, PIMS, report cards, and other various state reports. Our Department has over 25 years of experience working with Pennsylvania Schools and our continued growth demonstrates our ability to provide quality and exceptional support to all our districts.

Another accomplishment of the MIS Department is our expansion of our Wide Area Network (WAN) and its service offerings. We currently support over 90 servers specializing in Apple, Microsoft, VMware, Linux/Unix platforms and are responsible for over 120 physical connections, 320 switches, routers, and firewalls spanning seven counties. We also host 19,911 email accounts and process over 251,000 emails a day. We also increased the size of our high availability Storage Area Network (SAN) to 28 terabytes.

The 2008-2009 school year brought a significant amount of growth and capacity to our partner school districts which will only enhance the quality services that will continually be provided by our Intermediate Unit.

“The class does a lot of excellent activities that they wouldn’t get in a regular high school.”

~ CLIU Parent
The HR Department supported the CLIU #21 community by addressing Board Policies that needed to be developed or updated. This past year, the CLIU #21's Acceptable Use Policies were updated. The CLIU #21 is dedicated to the utilization of technology in all aspects of our day-to-day functioning. The practical side of this commitment is for the CLIU #21 Board to convey its guidelines in the use of the technology in accordance with state and federal laws as well as best practices. The CLIU #21 Board has met this commitment with a thorough review and update of our Acceptable Use Policies to ensure that we are helping children learn within secure environments. The HR Department continued the support of the Board by assisting in the drafting and implementation of a Right To Know Policy in accordance with the January 2009 law. The HR Department is heading the coordination of Right to Know requests. Our policy and procedures allow for efficient review and response to Right to Know requests.

The 2008-2009 fiscal year brought a great deal of change through continuous improvement for the HR Department. These improvements will allow the HR Department to serve all constituents better as we all strive to help children learn.

"Staff has been outstanding, providing valuable assistance and generating ideas for carryover activities from home to school."

~ CLIU Parent
Human Resources

The HR Department utilized the 2008-2009 fiscal year to provide quality, timely, knowledgeable, pleasant, and responsive services and support to our internal and external stakeholders. The Department focused its resources on improving the services and support offered to internal stakeholders this past year to help children learn. This endeavor proved beneficial resulting in enhancements to services, procedures, and programs offered and/or supported by the Department as highlighted below.

The HR Department, in conjunction with the MIS Department, researched various Employee Identification Systems. After a thorough review, a product was selected that allowed for efficient issuance of quality Employee IDs, advanced security protocols, and a simplified interface with the CLIU #21’s Human Resources Database. Obtaining an Employee ID card is easier as the HR Department has expanded access to this service for staff members. Continuing the theme of improving services, the HR Department, working with the Desktop Publishing Department, converted the current evaluation forms into user-friendly electronic forms. This expanded service will allow for electronic access and completion of the forms by supervisors. This further supports the CLIU #21 commitment to ensure that staff members are evaluated annually and that our supervisors are provided resources allowing for efficient completion of their ever mounting duties. We will continue to expand this service next year so that the supervisor will have 24/7 access to the evaluation forms. Finally, the HR Department met with the Transportation Department to review and update the selection procedure utilized by this dynamic Department. The CLIU #21 is committed to a structured selection process to ensure all credentials are reviewed and that the best candidate is selected for the position available. This review included the inclusion of all internal stakeholders that play a part in the process. Several dialogues occurred with stakeholders to streamline the process while balancing the need to ensure credentials are validated. The process resulted in an advanced procedure as well as building a strong rapport between two CLIU #21 Departments.

Celebrating Heritage through Writing: CLIU Young Authors’ Night

Carbon Lehigh Intermediate Unit #21 held its third and most well attended Young Authors’ Night for Immigrants and English Language Learners (ELLs) on May 6, 2009 at the Parkland High School Cafeteria. With over 350 students and parents from participating CLIU #21 districts in attendance, the room buzzed as students enthusiastically shared books they had written about their cultures and circulated through various activities in order to earn free books and prizes. Activities included digital author interviews, making postcards from around the world, and writing process puppets. Students also took time to give back to the community by making cards for local troops and elderly community members. Parents engaged in informative dialogues with community partners like the Adult Literacy Center, the Parkland Public Library, and CareerLink of the Lehigh Valley. Several parents signed up for English classes through the Lehigh Carbon Community College. Students in attendance represented over 45 languages and 50 countries.

The program was planned with goals of connecting parents to community resources and supporting the literacy development of ELL/Immigrant students and their families while celebrating the rich cultural backgrounds of students in our region. Due to the overwhelmingly positive response, the CLIU #21 Young Authors’ Program has been highlighted by the Pennsylvania Department of Education as a model Title III program and is now being implemented in other districts and IUs statewide.

The Young Authors’ Night was planned and facilitated by Heidi Faust in conjunction with the Young Authors’ Committee, and with the support of over 50 volunteers from local districts, IU #18, Lehigh Valley Writing Project, the CLIU #21 ESL Program Specialist Certification Program, CLIU #21 Work Based Learning, and the CLIU #21 MIS, CLIU #21 Special Programs and Curriculum & Instruction/Educational Technologies Departments. The program was supported by Title III funding and through donations of over 700 books and prizes from Hampton Brown-National Geographic, Scholastic Books, Oxford University Press, Longman ESL, Giant Food Stores, Wegmans, and Michael Mootze Candies.

“Team has been incredibly supportive above and beyond my expectations.”

~ CLIU Parent
CLIU 21 FLIGHT Team

The Carbon Lehigh Intermediate Unit #21 FLIGHT Team supports crisis intervention services for school districts and their communities in the aftermath of a traumatic event. The CLIU #21 FLIGHT Team is comprised of 60 people including administrators, bus drivers, athletic directors, school psychologists, guidance counselors, police officers, emergency management responders, social workers, security personnel, and teachers. FLIGHT Team members have participated in an intense five-day Crisis Management Institute training as well as having a variety of experiences in crisis response.

FLIGHT Team members travel or “fly” to a school district facing a crisis. This team supports a district’s crisis response team and/or emergency management team.

It will assist students, staff, administration, and community members, to help gain an understanding of grief, come to terms with loss, and how to support the grieving process while improving school climate.

• The FLIGHT Team also supports Preparedness, Response, Recovery, and Renewal;
• Assists with Immediate Crisis Intervention;
• Supports School Administrators;
• Provides Education for Students, Staff, and Parents;
• Facilitates Individual, Small Group, and Large Group Crisis Intervention;
• Supports in the Management of Media;
• Identifies At-Risk Students; and
• Supports Existing School District Crisis Teams.
Business Services

The Business Office oversees the fiscal operations of programs and works collaboratively with all internal departments and District Business Administrators.

The Business Office coordinates the bidding of cooperative purchasing of supplies for the school districts. The Intermediate Unit is also partnering with LCTI to warehouse and distribute various supplies.

During the past year, Ms. Harding and Ms. Mautino participated in a committee to form a consortium of LEA’s for the Carbon Lehigh Intermediate Unit #21 and Colonial Intermediate Unit #20 to select a vendor for the purpose of providing Third Party Administration services. An RFP was prepared and mailed to thirteen vendors, nine vendor’s submitted proposals, and TSA Consulting was awarded the contract.

All eighteen LEA’s in IU #20 are participating and nine LEA’s are participating from IU #21. All LEA’s were in compliance with the new IRS regulations regarding 403b plans before January 1, 2009.

This initiative began with the Lehigh University School Study Council Conference in October 2004. In the Winter of 2005, the Superintendent Advisory Council approved the program to begin training with Cheri Lovre, from the Crisis Management Institute. This training occurred in May 2005 and again in November 2007. Topics embedded within the training included Organizational and Administrative Issues, Grief, Loss, Bereavement, Youth in Grief, Suicide Prevention and Intervention, Trauma I, Interventions for the School: Stabilizing after the Tragedy, Safe Rooms, Memorial Events, Pragmatics of Crisis Response, Catastrophic Events, and Trauma II.

Available upon request by a school district Superintendent, or his/her designee, the FLIGHT Team responds to crises such as a traumatized student or staff member, death of a student or staff member, vehicle accidents, school shootings, natural catastrophic events, suicide, and child abduction. There is no cost for this service; however, if a FLIGHT Team response is initiated, the team may request space, drinks and light snacks, supplies, and duplicating services. In the past four years, the CLIU #21 FLIGHT Team has responded to 20 events within Carbon and Lehigh Counties.

“We always hope and pray that tragedies never hit our schools or those associated with our schools, but unfortunately these tragedies sometimes occur. I feel confident and secure that during these difficult times we can call on the wonderful members of the FLIGHT Team to help us get through.”

~ Lehigh County Superintendent

“I cannot say enough about your program. Great job!” ~ CLIU Parent
From the Executive Director

Welcome to a brand new school year! The 2008-09 school year started with the theme The Challenge of Change at our First Day Professional Development Program and my oh my did we ever change in one year’s time! CLIU added 11 new programs during the school year and embarked on a whole new process for goal development, accountability, and continuous improvement. This past year the organization solidified its Mission and Beliefs and developed Organizational Clarity and a Core Purpose. Our purpose and slogan is “Helping Children Learn.” The mission is “The CLIU is a service agency committed to Helping Children Learn.” We defined a Customer Service Philosophy “CLIU Customer Service is providing quality, timely, knowledgeable, pleasant, and responsive services and support.” Our Core Values include “Nothing is too much; we do not say no at first. Work hard; we stay with it until we reach the finish.” Aspirational Values are “Trustworthy; when we know others will do the right thing in any situation. Unite people; our efforts raise the educational experience and bring people together.” Our Strategic Anchors are “Children focused. Complete solutions. Excellence.” The overall Thematic Goal is “Build trust in the organization, plan for continuous improvement, and develop the leadership culture.”

As you review this report to the community take note of the special comments made by the parents of the students we serve; you decide if CLIU #21 has met the Challenge of Change!

Respectfully,

Robert J. Keegan, Jr
Executive Director

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Once upon a time, the CLIU #21 Nonpublic Services Staff began collecting new picture, board, and baby books. These books were bundled in a small blanket by the staff for expectant parents at local hospitals and to young parents at the Youth Forestry Camp. The staff attended a few of the prenatal classes at Sacred Heart Hospital and talked with these parents about the importance of early literacy, encouraging them to introduce books to their babies.

These books will also be shared with girls of CLIU #21 programs through the “Granny Project.” The “Granny Project” is a project in which a baby blanket is knitted by an 84 year old Granny who wants to give something back to girls that are less fortunate than she. The only thing that she asks in return is that these girls, someday, do something small to help someone else.

With your contribution of baby books and/or monetary donations, CLIU #21 will continue educating parents about early literacy.

“I am so thankful to all of you, not only for the warm blanket for the babies (some have so very little for their babies) and for the wonderful books, but especially for the kindness, interest, and commitment to our patients at the hospital.”

~ Administrator/Care Coordinator, Local Hospital
Continuous Improvement Team

During the 2008-09 school year, we embarked on a journey to initiate, implement, and institutionalize a change process at the Carbon Lehigh Intermediate Unit #21. This process included stakeholder engagement, data collection and analysis, goal development, and action planning. The Continuous Improvement Team (CIT), which included IU supervisors, managers, and staff members representing all departments, was created and worked under the guidance of Dr. Brad Crossman from Lehigh University to develop this process. The Team met several times throughout the year and on July 16, 2009 they presented their findings to the CLIU and its community at The State of the CLIU #21 Report held at the Central Service Center.

The audience of IU stakeholders was presented with information regarding areas of satisfaction as well as areas that are in need of improvement. After the presentation, the audience participated in small group work providing feedback to be used as we continue to grow and move forward in our journey. Through the arduous work of the Team and approximately 120 additional stakeholders, two prominent themes emerged: Culture and Communication. These themes will drive the work of CLIU #21 for the 2009-2010 school year.

Our Mission

The Carbon Lehigh Intermediate Unit #21 is a service agency committed to Helping Children Learn.

CLIU Organizational Goals

Goal 1: The CLIU #21 will promote a positive working environment that enhances the culture of our organization.

Goal 2: Through departmental analysis and recommendation, the CLIU #21 will evaluate and streamline organizational processes which impact all stakeholders.

Goal 3: Given stakeholders needs, all CLIU #21 Departments will improve and expand services.

Goal 4: To create a community utilizing technology to reach the highest level of intellectual, social, physical, and emotional achievement.

CLIU Customer Service Statement

CLIU customer service is providing quality, timely, knowledgeable, pleasant, and responsive services and support.
The Carbon-Lehigh Intermediate Unit is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, age, marital status, sex, or nonrelevant handicap in activities, programs, or employment practices. For information regarding civil rights or grievance procedures contact Mr. John B. House, Section 504 Coordinator, or Mrs. Kim Talipan, Title IX and ADA Coordinator at the Carbon-Lehigh Intermediate Unit, 4210 Independence Drive, Schnecksville, PA 18078-2580, 610-769-4111, 800-223-4821, October 2009.